

# Moore County Schools

## Parent Portal Acceptable Use Agreement

### USER EXPECTATIONS:

Moore County Schools manages student information electronically and will make these records available for online viewing only to authorized parents/guardians and students with a secure connection over the internet. All parent/guardians and students must comply with the internet use regulations and all technology regulations/procedures, as well as all other district policies that may apply. The information provided by the parent portal is not an official record. For official records, contact your child's school.

Access to this portal is offered to all current parents/guardians and students in grades K-12 of Moore County Schools. Access to student information over the internet is a privilege, not a right. Only after a family has enrolled their child(ren) in Moore County Schools will a parent/guardian or student be authorized to activate a portal account. Once a student withdraws or graduates from Moore County Schools, their access will be deactivated. Once a student turns eighteen (18) years old, they will need to sign a records release form granting parents/guardians access to their records. Parents/guardians, students, and staff are expected to practice proper and ethical use.

### USE OF SYSTEM:

Parents/guardians are required to adhere to the following guidelines:

1. Parent/guardians will act in a responsible, ethical, legal manner.
2. Parent/guardians will not attempt to harm/destroy the district's data networks.
3. Parent/guardians will not attempt to access information or any account assigned to another user.
4. Parent/guardians will not use this internet site for any illegal activity, including violation of Federal and State Data Privacy Laws. *Anyone found to be in violation of these laws would be subject to civil and/or criminal prosecution.*
5. Parent/guardian who identify a security problem with the portal must notify their school immediately.
6. Parent/guardians will not share their password with anyone, including their own child(ren).
7. Parent/guardians will not set their computer to automatically log into the site.
8. Parent/guardians identified as a security risk will be denied access to the site.

### SECURITY FEATURES:

Parent Portal offers a highly secure system. Among the safety measures included in the automatic disabling of a user's account after several unsuccessful login attempts are made. Until the school administration has verified the assigned user to the locked account, the account will remain locked. In order to use the account again, the user will need to contact the school.

### LIMITATIONS OF SCHOOL AND DISTRICT LIABILITY:

Moore County Schools will use reasonable measures to protect information from unauthorized viewing. The district will not be responsible for financial obligations through unauthorized use of the District's system or internet. The district does not promise any particular level or method of access to the internet site for viewing student information. The district will not be responsible for actions taken by parents/guardians or students that would cause compromise of their student information. The district reserves the right to limit or terminate the portal without notice. This is a private network owned and operated by Moore County Schools. Account activity is electrically recorded.